12/11/2015

Dear Parents / Guardians,

On an annual basis School Council reviews and evaluates the current budgets and sets the level of essential and voluntary financial contributions which are required to meet the needs of the school community for the next school year.

Kew Primary School’s income is currently funded from two sources:
- The Department of Education & Training (DET) Student Resource Package (SRP) pays for school administration, utilities and services, staff salaries, urgent works, cleaning and general school operations;
- Our parents’ essential and voluntary contributions are a major source and essential component of our educational and school program funding.

The 2016 payments are as follows:

**ESSENTIAL CONTRIBUTIONS TOTAL: $410**

Parents are required to pay the Essential Curriculum & Services charge for items the school provides over and above DET State Government funding, which includes but is not limited to:
- All materials, books, pens, pencils, printed materials for the year;
- Classroom learning materials, resources and consumables;
- Information and computer technology requirements inclusive of software licenses, inks, toner, computer equipment and additional technical support necessary to provide an appropriate learning environment for each class;
- Items and requirements for all curriculum areas including Art, French and Physical Education;
- Photocopying, Mathletics subscription, assessment programs and all other costs associated with classroom and specialist programs.

Please note that in order to keep the contributions as low as possible, we will make bulk purchases of most classroom requisites. This will enable us to buy at competitive prices and has the added advantage that all students in the class will be using the same materials. This process will also allow us to maximise and optimise the resources in all classrooms each year.

**It is absolutely vital that the school receives payment from all families for the essential items portion of our school fees.**

**VOLUNTARY CONTRIBUTIONS**

These payments are incredibly important for our school. They assist in ensuring that we can maintain and update school facilities, our grounds and a range of other vital projects. In 2015 we received these voluntary payments from over 75% of our families. This assisted with the installation of air-conditioning in the Year 5/6 classrooms and the purchase of other valuable learning resources in maths, literacy and the Library.

**LIBRARY TRUST FUND:** The suggested amount for this is $50 and is tax deductible.
This money is used to support our school library literature resources, provide new books and reference materials and maintain ICT hardware and software for managing all Library resources.

**GROUNDS & MAINTENANCE:** The suggested amount for this is $50.
These contributions enable additional maintenance of the school grounds and to meet appropriate safety standards. DET does provide funding to address all of the works and essential items needed for our school. These shortfalls are met from locally raised funds.

**BUILDING TRUST FUND:** The suggested amount is $50 and is tax deductible.
The Building Fund is used to ensure our school facilities are maintained to the appropriate standards and are used on larger scale capital works projects.

If you require further clarification of information about parent payments please see the link at the School Policy & Advisory Guide:


Whilst these parent payments are not due until 3rd March 2016, you are able to make payment this year before the 11th December. After this time payment can then be made when school returns in January 2016.

James Penson
Principal

Julie Coleman
School Council President