**Hot Weather Procedure**

This "hot day procedure" sets out a process whereby on days of extreme heat students can be moved from "hot" classrooms to available relatively cool areas in the school.

**Plan**

On days where the inside temperatures of the classrooms is deemed too hot for a comfortable educational environment the Principal has the option of implementing a hot day program for the school. On these day "hot" classrooms can be directed to move to cool areas of the school for certain periods of the day.

Identified cool areas available for classes within the school are:
- the gym
- the library
- performing arts room
- OSH club building (available hours: 9.30 to 3 pm)

The "hot" classrooms will be identified at the start of 2014 school year (once planned air conditioning work is undertaken during the school holidays).

It is the Principal's responsibility to determine the priority of classes to be moved.

Specialist programs (such as library, performing arts, physical education) may need to be taken in some classes' home rooms at these times of heat, to allow for "hot" classes to move to the designated cool areas.

**Other Relevant Policies and Considerations**

The current procedure of keeping children indoors on extreme heat days to be followed.

The school's Sunsmart policy is to be followed

In summer regular newsletter items are to be placed reminding parents to make sure children are provided with water bottle and educated about the importance of drinking fluids on hot days.

Teachers to regularly remind children re drinking fluids and maintaining hydration and to be mindful of dehydration and overheating symptoms.

**Scope and Review of Procedure**

This hot day procedure is to be run as a trial over the summer of 2014 and then can be reviewed by the Education and Policy Committee.

**Ratified by School Council 18/12/13**